**Lawson Public School**

**Creative, caring, quality education**

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(R) Principal: Mrs Hayley Cross

Finalised 8th December 2022

**Parent and Community Volunteers**

**Conditions of Entry**

**Please report to the school office to sign in as a visitor/volunteer and collect your visitor’s badge.**

**IMPORTANT**: Your signature in the book indicates acceptance of the following conditions.

**CONDITIONS OF ENTRY TO THE SCHOOL**

All parent and community volunteers must:

* Display their visitor’s badge at all times.
* Follow appropriate safety procedures to protect themselves and others.
* Conduct themselves toward students in a manner consistent with the Department of Education responsibilities and community expectations.
* Complete a ‘Declaration for child-related workers’ form and abide by the Child Protection (Prohibited Employment) Act 1998. (Applies to contractors, volunteers and parent helpers)
* Report all emergencies, injuries and safety concerns to the office.
* Proceed to the TOP PLAYGROUND should there be an emergency in the school (indicated by continuous ringing of the school bell).

Kind regards,

Hayley Cross

Relieving Principal